

5/4/64

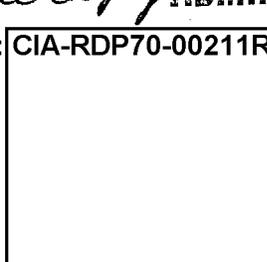
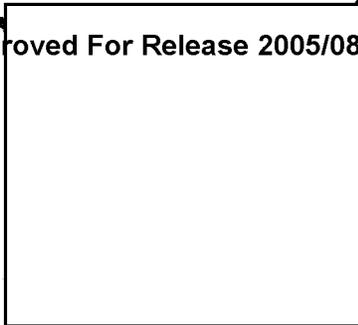
Mailed Approved For Release 2005/08/03

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*(5/4/64  
Rec Adm Staff)*

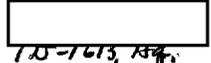
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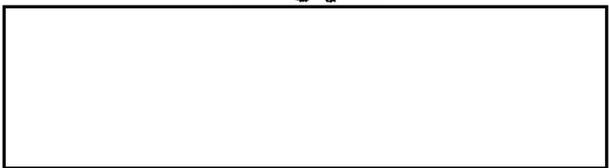
/Regulations Control

From : Chief, Records Administration Staff/DDS

Subject: DDS and DCI Records Officers Meeting - 14 May 1964

1. It has been suggested that the Records Officers would like to meet in small groups to discuss their records management programs. I think this is a good idea and I have arranged to meet all Records Officers in the DDS and DCI areas on 14 May 1964 at 10:00 A.M. in Room 7D-34, Headquarters.

2. This is your meeting. I will be there to listen to your ideas and suggestions. I will look forward to seeing you.



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*134*

*14*

*LAO Copy*

TRANSMITTAL SLIP		DATE
		5/4/64
TO: [Redacted]		
ROOM NO.	BUILDING	
1D-1613	Headquarters	
REMARKS:		
Ed:		
I think it would be a good idea		
if [Redacted] attends this meeting.		
If you agree, will you hand her the		
attached?		
FROM: [Redacted]		
Records Administration Staff		
ROOM NO.	BUILDING	E
604	1016 - 16th St.	[Redacted]

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FORM NO. 241  
1 FEB 55

REPLACES FORM 36-8 WHICH MAY BE USED. ☆ GPO : 1957 - O - 439445